

Donation Request Form

Lakestone Bank & Trust is committed to supporting non-profit organizations in their efforts to serve our communities. To help the Bank in considering your donation or sponsorship, please submit your written request to Marketing at least **one month** prior to the event.

While we will consider every request, the Bank has limited resources and cannot fund them all. Therefore, organizations that bank with Lakestone Bank & Trust or are affiliated with our customers, board members and/or employees will be given priority. While we would like to support as many causes as possible, there are times when we do have to decline a request.

Donations are generally made to:

- Activities that benefit large numbers of people within our community
- Community services related to affordable housing and services which target low to moderate income families
- Community services related to financial literacy
- Community economic development projects which impact low to moderate income families

We may not be able to support donation requests for:

- Individual needs
- Travel expenses for individuals or groups
- Political causes or campaigns
- Membership or religious organizations, unless the project benefits the entire community

Thank you for taking the time to fill out this form. Please submit it, along with a current IRS form W-9 Request for Taxpayer Identification Number (if applicable) and any additional materials relating to your request, to any Lakestone office or mail to: Lakestone Bank & Trust, Attn: Marketing, P.O. Box 250, Lapeer, MI 48446. You can also fax this form to 810.667.5411 or email marketing@LAKESTONEbank.com.

Please make sure to fill this form out as completely and specifically as possible. If you have any questions, please contact Marketing at 810.538.1925.

Applicant details

Organization:			
Organization Address:		City, State Zip:	
Contact person:		Contact phone number:	
Contact email:	Bank Customer? <input type="checkbox"/> Yes <input type="checkbox"/> No	501(c)3? <input type="checkbox"/> Yes <input type="checkbox"/> No	United Way Agency? <input type="checkbox"/> Yes <input type="checkbox"/> No
Mission or purpose of your organization:			To which Counties, Cities, Townships or neighborhoods does your organization provide aid? Please list all that apply.
Please list any Bank employees who participate in your organization and how they participate:			
How many people will benefit from your organization annually?		What percent of those people are low to moderate income individuals or families?	

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Program/Event Details

Program/Event Name:		
Date of Request:	Date response is needed by:	Has the Bank donated to this event/program previously? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Request: <input type="checkbox"/> Money donation. Amount: _____ <input type="checkbox"/> Auction Item <input type="checkbox"/> Prize or Giveaway <input type="checkbox"/> Other: _____		
How will this request be used?		What Counties, Cities, Townships or neighborhoods will this program/event benefit? Please list all that apply.
Who will this donation benefit?		
How many people will benefit from this program/event?	What percent of those people are low to moderate income individuals or families?	

Request Details

Make Checks Payable to:		
Address:	City, State Zip:	
Will the Bank receive any publicity for this donation? What kind?		
Artwork needed? <input type="checkbox"/> Advertisement <input type="checkbox"/> Logo	Size of artwork:	Email artwork to:
Signature:		Date:

For Internal Use Only

Date Received:	Date Reviewed:	Submitted By:	Approved By:
Previous Support Given? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, when and amount:	Action: <input type="checkbox"/> Approve <input type="checkbox"/> Deny	
If Denied, Reason for Denial:			
GL Name:		GL Number:	
Amount:	Description:		
Eligible for CRA? <input type="checkbox"/> Yes <input type="checkbox"/> No	CRA Requirement: <input type="checkbox"/> Economic Development	<input type="checkbox"/> Stabilization and Revitalization <input type="checkbox"/> Community Services/Economic Reliance	<input type="checkbox"/> Financial Literacy <input type="checkbox"/> Affordable Housing